

Montana Heritage Preservation & Development Commission

2006 COMMITTEE ASSIGNMENTS

Executive Committee

Mary Oliver, Chair
Bill Howell, Vice Chair
Rosana Skelton, past Chair
Tony Preite or Andy Poole
Staff: Paul Reichert

(Committee consists of current chair, vice-chair, recent past chair, director of Dept. of Commerce or designee, and F & M chair)

- Implement actions directed by the Commission
 - Act for the Commission between meetings when necessary on unanticipated issues
 - Any such actions will be reviewed at the next full Commission meeting
 - Serve jointly with Finance & Management Committee as the Personnel Committee for senior level staff positions.
 - Provide guidance for the Executive Director and guidance on questions related to policy and/or procedure
 - Set the agenda for regular Commission meetings
 - Assume the public affairs function
 - Address concerns with member attendance, etc.
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Finance & Management

Bill Howell, Chair
Mary Oliver
Diane Rice
Bob Hawks
Vickie Hucke (marketing/promo advisor)

Leslie Schmidt (grants advisor)
Staff – Paul Reichert, Karlee Smith, Jim Carpita

- Serve jointly with Executive Committee as the Personnel Committee for senior level staff positions.
 - Community relations
 - Design review and zoning
 - Business management
 - Draft budget review and recommend to Commission
 - Advise staff on grants and marketing/promotional issues
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Preservation & Interpretation

Judy McNally, Chair
Leslie Schmidt
Maureen Wicks
Anne Cossitt
Ellen Baumler, MHS
Karla Boyd, Town of VC
Staff – Paul Reichert, Jim Carpita and others as agenda warrants staff input

- Address ongoing maintenance as well as preservation and interpretation
 - Assist with the development of the Preservation and Interpretation Plans
 - Oversees subcommittee on artifact acquisitions, trades, loans and deaccession
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Overhead Negotiations Committee

Mary Oliver, Diane Rice, Leslie Schmidt, Rosana Skelton, Andy Poole

- Prepares annual recommendations for overhead rate negotiations with Department of Commerce.
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Nominating Committee

Pat Keim, Vicki Hucke, Anne Cossitt

- Prepares annual slate of officers for Fall election.
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Railroad Advisory Council

Patrick Keim, Chair

Staff – Jim Carpita

- Oversee operations of railroad and related projects in Virginia and Nevada City
- Participate in planning for future railroad changes and improvements

AD HOC COMMITTEES

Rule Making Task Force

Paul Reichert, Anne Cossitt, Marty Tuttle

- Examine rule requirements for deaccession of property
- Study other areas where rule making may be necessary and initiate the process.

MHC/MHS Deaccession Committee

Judy McNally, Maureen Wicks, 2 Trustees
from MHS

- Recommend deaccession of items from the collection

MHF Investment Committee

Pat Kiem

- Oversees Trust Funds

Legislative Committee

Diane Rice
Bob Hawks
Staff: Paul Reichert

- Prepare for next legislature

Montana History Foundation

Mary Oliver

- Ex officio member

Updated 11/15/06